



**TRAINING CLASS REGISTRATION FORM (MEMBERS)**

Member's Name  
Email

Phone

Dog's name  
Age (yrs/mths)

Dog's breed/mix  
Neutered/Spayed Yes  No

Male  Female

Class Requested

Date Class Starts (MDY) \_\_\_\_\_

Other than its birthplace, is this your dog's first home? Yes  No   
If no, please explain.

What do you hope to achieve with your dog in this class?

Describe any behavioural difficulties your dog has displayed and any health issues he/she has.

Do you have any questions or concerns? (Please read the FAQs on our website before completing this section.)

*Possible Fee Reduction*

To see if you may apply for a discounted fee, please read the next page and then answer the following questions.

I have been a member of NYOC for at least one full year. Yes  No

My contribution to the club in the last one to two years has been:

Training Staff  Board  Coordinator

Drill Team  Trial  Other \_\_\_\_\_

I am requesting the 50% member discount Yes  No

I am requesting the training staff fee exemption Yes  No

If demand exceeds the spaces reserved for members,  
will you pay the full fee in order to take the class? Yes  No

I have read and agree to the policies and procedures stated on the next page. Yes  No

Vaccination Certificate attached. Yes  No

Name of Owner/Handler or Signature if submitted in hard copy \_\_\_\_\_ Date (MDY) \_\_\_\_\_



## **Policies and Procedures for Members**

You do NOT have to be a member of NYOC in order to take our training classes. This form is for members only.

### *Reduced Fees*

- First year members of the club should register as members but they may NOT apply for a discount.
- Members who have made contributions to the club over the previous one to two years may apply for a 50% discount over the non-member rate.
- Members who have been on the training staff in either of the last two years may apply to attend classes for free.
- A maximum of two free/discounted spaces for each class will be held until two weeks before classes start. Members who apply after this will be given free/discounted classes only if space is available.
- Member privileges are for one dog only and it must be the member's dog.
- Training staff may have one free class per session. Depending on their involvement with the club, they may apply for an additional discounted class.
- Members who have not taken a free or discounted class in the previous session will be given higher priority than members who have taken that particular class during the previous session.

### *Fees, Payment, Registration Process*

- You can register in one of two ways:
  - emailing the registration form and paying on-line (preferred method)
  - mailing in a cheque with an application form
- Handlers under the age of 14 are accepted at the discretion of the class instructor.
- After all classes are filled, all other applications and fees will be returned.
- A handler who withdraws less than 7 days prior to the start date of class is subject to a \$25 administration fee.
- No refund of fees will be made after the term begins.
- No reduction is made to fees for late registrants.
- This application form will be given to the class instructor and training director. If your dog has health or behavioural issues or displays aggressive or disruptive behaviour in class, the training director may call you to discuss the best way to handle the situation.

### *Health Requirements*

- **AN UP-TO-DATE COPY OF THE RABIES VACCINATION CERTIFICATE** issued by your veterinarian must accompany the registration form for the first session you attend in each training year. For insurance purposes, we must see the original certificate, a scanned copy or a photo at least once a year. You can send a photo or scanned copy along with your registration or bring it to the first class. Your dog will not be permitted to participate in the class without proof of rabies vaccination. Three year rabies vaccinations are acceptable. The requirement for a rabies certificate does not apply to puppies awaiting their final vaccinations.
- **PUPPIES MUST HAVE HAD THEIR FIRST SET OF SHOTS INCLUDING PARVO.** Documentation must be provided.
- If your dog is a female and she is in season, DO NOT bring her to class; however, we strongly encourage you to come and observe the class without your dog.
- Dogs who are sick should not come to class; however, we strongly encourage you to come and observe the class without your dog.

### *Safety Issues*

- The NYOC values the care and safety of all dogs and handlers enrolled. If, in the opinion of the NYOC Instructor and/or Training Director, your dog represents a problem or potential hazard to other dogs or persons in the class, you will be asked to withdraw from the class and a prorated refund will be provided, the amount of which shall be determined by the NYOC Training Director. The decision of the Training Director is final.
- The NYOC will not be responsible for the loss of, or damage to, any dog, person or property whether the result of accident or otherwise.